



**Governing Board Meeting Minutes
Genesis Elementary School
From 7:00pm to 9:00pm
January 31, 2018**

Present:

Lynn Neveu (Principal), Nadia Cavaliere, Denise Markessinis, Soha Morsi, Santina Pendino, Sam Reda, Vince Stavole, Anne-Marie Ferraro

Absent: Emilie Raymond

School Administrators & Teachers	Parent Representatives
Neveu, Lynn – Principal	Andrusko, Theresa - Chairperson
Pistilli, Carmie – Secretary	Stavole, Vince – Parent Delegate & Co-Chair
Nappi, Pina – Daycare Representative	Anne-Marie Ferraro – Parent Representative
Nadia Cavaliere – Teacher Representative	Pendino, Santina – Parent Representative
Sarah Lefebvre-Gauthier – Teacher Representative	Reda, Sam – Parent Representative
Emilie Raymond – Teacher Representative	Morsi, Soha – Parent Representative
Denise Markessinis – Teacher Representative	Helen Morisson – Community Representative

1. Call to order

Theresa Andrusko called the meeting to order at 7:05pm

2. Adoption of the agenda

Carmie Pistilli motioned to adopt the agenda seconded by Pina Nappi

All in favor – motion carried unanimously

GB.170-2018-01-31-21

3. Adoption of the minutes

Denise Markessinis motioned to adoption of the minutes seconded by Sam Reda

GB.170-2018-01-31-22

4. Business Arising

Nothing to add.

5. Question: NONE

REPORTS

6.1 Principal

- Mrs. Anne-Marie Ferraro is our new GB member; we welcome Mrs. Ferraro to our meeting.
- December Holiday Activities were successful: Breakfast with Santa in the church basement was great; basketball game was exhausting and fun.
- January has been relatively quiet.
- The Open House at LJA was a success. Mrs. Andrusko and I spoke with many parents inquiring about Genesis. The most frequent questions were about our French curriculum.
- Extra-curricular activities began last week.
- The installation of new blind occurred on Friday for the entire school.
- I have been working with a project coordinator at the school board for the planning on our new washrooms for students and for teachers.
- The staff (teachers and attendant) attended a Crisis Intervention Workshop during the last Ped Day.
- All ELA teachers are part of a PLC to discuss strategies to improve the talk component. We are working closely with an ELA Consultant from the school board for five half days.
- The moveable Ped Days that will be removed as a result of school closures are Friday, May 11 and Friday, June 8.
- School fees are almost all collected. We are missing 3 families.
- Next week is Teacher Appreciation Week
- Grade 6 students are preparing for Camps Petits Bonheur. The rest of the school will go to le centre de la nature on Wednesday, Feb 21. Hands will cover the costs for le centre de la nature.
- During the last week before the winter break, each day will have a theme and students will dress accordingly.

6.2 Chairperson

Nothing to report

6.3 Teachers

Nothing to report.

6.4 Parent Delegate

Nothing to report

6.5 Daycare Co-ordinator

Daycare was open on the snow day. Parents were not aware, but it worked out.

6.6 Home and School Representative

- Home and school went over the comedy night event. They noticed that there were a few details that needed to be ironed out.
- Discussed Valentine Day.
- Home and School will be paying for the outing to Centre de la Nature
- The grade 6 students will be getting \$10 per child to pay for the costumes for the play
- On February 14 the students will be receive a free Pizza Lunch provided by HandS. Le Doral will credit meal for that day for the students who ordered a hot lunch.

7.0 New Business

7.1 BUDGET

All the grants and measures were presented, see attached documents

The governing board of Genesis Elementary School confirms that the Sir Wilfrid Laurier School Board has allocated to Genesis a total amount of \$70,415 as indicated in the attached summary Collecte Info Table, as part of dedicated and protected measures. These amounts have been added to the school's budget in accordance with the 2017-2018 budgetary rules of the MEES.

Proposed by Sam Reda, adopted by Sarah Lefebvre-Gauthier

All in favor – carried unanimously

GB.170-2018-01-31-23

7.2 Subject-Time-Allocation

Soha Morsi motioned to adopt the subject-time-allocation (same as last year), seconded by Vince Stavole

All in favor – carried unanimously

GB.170-2018-01-31-24

7.3 Consultation IT and Field Trips

Lynn Neveu presented the new IT and Field Trips policies for consultation

7.4 Caterer

Le Doral is going well. Only problem or complaint is the strictness of their policy. Some parents felt there is too much pasta.

7.5 School Supplies: Kits Ecole

School is very satisfied with Kits Ecole. Pricing is very good. There were no mishaps last year.

Carmie Pistilli motioned to keep Kits Ecole, seconded by Pina Nappi

All in favor – carried unanimously

GB.170-2018-01-31-25

7.6 Photographer: Fotoplus

This year picture day lasted longer than other years, however the principal spoke to company and it was rectified.

Soha Morsi motioned to stay with fotoplus, seconded by Anne-Marie Ferraro

All in favor – carried unanimously

GB.170-2018-01-31-26

7.7 Dress Down Day

A grade 4 student has taken the initiative to raise funds for research into food allergies. Miss Neveu suggested a dress down day to raise funds for this cause.

Santina Pendino motioned the fundraiser for dress down day, seconded by Vince Stavole

All in favor – carried unanimously

GB.170-2018-01-31-27

7.8 Uniform Supplier: Triangulum

Triangulum provides great quality clothing.

Santina Pendino motioned to have Triangulum back as the school uniform supplier, seconded by Sam Reda

All in favor – carried unanimously

GB. 170-2018-01-31-28

7.9 Criteria for Selection of Principal

Governing board members discussed criteria for principal; agreed collectively on the Criteria. See attachment.

Soha Morsi motioned to accept the Criteria Selection of Principal, seconded by Denise Markessinis

All in favor – carried unanimously

GB.170-2018-01-31-29

7.10 Field Trips

-Quebec sleep over trip for grade 5

-Ottawa day trip for grade 6

-Basketball March Madness Tournament for grade 6. 20 students the cost will be 20\$ for transportation and a t-shirt.

-Cosom hockey for grade 5 students. On February 12th free for 20 students from grade 5

Sarah L-Gauthier motioned to approve the field trips, seconded by Anne-Marie Ferraro

All in favor – carried unanimously

GB.170-2018-01-31-30

8.0 VARIA

Nothing to report

9.0 Question Period

No questions

10.0 Adjournment

Carmie Pistilli adjourned the meeting at 8:40

11.0 Date of next meeting

Wednesday, March 21, 2018 at 7:00

Lynn Neveu, Principal

Theresa Andrusko, Chairperson

SUBJECT: Criteria for selection of principal

The governing board members of Genesis discuss and agreed on the following criteria for Principal at Genesis.

- The principal must be bilingual in order to support Genesis' bilingual program
- The principal should have experience working at the primary school level, have knowledge of the curriculum, knowledge of child development and should be current on all aspects of Pedagogy.
- The principal should be visible in the school yard (bus and gate) and classroom, visiting on a regular basis
- The principal should have clear communications of IEP's and take a hands approach in dealing with them
- The principal should understand child psychology and have professional expertise in dealing with them at their individual levels
- The principal should have excellent management /time management skills, be organized, know his / her staff and students
- The Principal should have all the necessary skills to deal with bullying and put in place prevention practices towards all forms of intimidation in the school.
- The principal should work well under pressure and at all times communicate with diplomacy and fairness to staff, students and parents
- The principal should be approachable and foster co-operation
- The principal should encourage their staff and build team spirit amongst them and the school in general
- The principal should have strong time management skills and visibility of the school's future direction and goals
- The principal must ensure that curriculum is being followed by all teachers and follow-up with his / her teachers on a regular basis to ensure that MELS is being followed, textbooks are being utilized and that students are progressing as required.
- In situations where this is not occurring, the principal should be quick to rectifying the situation; finding alternative solutions to ensure students do not fall behind in their education
- The principal should be results oriented and receptive to ideas brought forth by teachers, students and parents (HandS and Governing Board)

- The principal should foster proper management and equality amongst the teachers and allow them to speak freely
- The principal should participate and ensure the proper recruitment of qualified and competent school staff in circumstances that allow for direct hiring (replacements, maternity leaves, illnesses, etc.
- The principal should have strong values and ethics;

Allocations, Grants, and Measures Summary

2017 - 2018

Mesure	Amount	Allocated Funds
Starting Right * Require GB Approval	44 000.00	Support to K and cycle 1 Hired 80% English/French teacher and Behaviour Tech 7 hours in Kindergarten
Parent Activities *Require GB Approval	1000.00	Support to parent, promotion of school life and challenges
Homework/Support to Students	8 839.00	Hire a French Teacher to support students from cycle 2&3
Anti-Bullying	1 226.00	Promote ABAV plan, foster a safe & conducive learning environment
Wellness-Active Youth	1 537.00	Promotion of Physical Activities for cycle 3 (Cross Country)
Read in School	2 464.00	Library Books
School Initiatives	8 334.00	Flexible Seating (Stand Up Desks), Course Material, Release of Teachers for to work collaboratively
Integration EHDAA	2 815.00	Support for coded students integrated in regular settings

Resolution: Resolution Number: GB.170-2018-01-31-24

The governing board of Genesis confirms that the Sir Wilfrid Laurier School Board has allocated to Genesis a total amount of \$70 415 as indicated in the attached summary CollecteInfo table, as part of dedicated and protected measures. These amounts have been added to the school's budget in accordance with the 2017-2018 budgetary rules of the MEES.

Proposed by: Sam Reda

Adopted by: Sarah.Lefebvre-Gauthier Allin favour Carried unanimously Date: January 31, 2018