



**Governing Board Meeting Minutes  
Genesis Elementary School  
From 7:00pm to 9:00pm  
October 19<sup>th</sup>, 2016**

**Present:**

Lynn Neveu (Principal), Theresa Andrusko, Sam Reda, Pina Nappi, Nadia Cavaliere, Soha Morsi, Sarah Lefebvre- Gauthier, Maria Abbraccio, Amanda Riva, Helen Morisson

**Absent:** Vince Stavole, Carmie Pistilli, Santina Pendino

School Administrators & Teachers	Parent Representatives
<b>Neveu, Lynn</b> – Principal	<b>Andrusko, Theresa</b> - Chairperson
<b>Pistilli, Carmie</b> – Secretary	<b>Stavole, Vince</b> – Parent Delegate & Co-Chair
<b>Nappi, Pina</b> – Daycare Representative	<b>Maria Abbraccio</b> – Parent Representative/Alternate Parent Delegate
<b>Nadia Cavaliere</b> – Teacher Representative	<b>Pendino, Santina</b> – Parent Representative
<b>Sarah Lefebvre-Gauthier</b> – Teacher Representative	<b>Reda, Sam</b> – Parent Representative
<b>Amanda Riva</b> – Teacher Representative	<b>Morsi, Soha</b> – Parent Representative
<b>Helen Morisson</b> – Community Representative	

**Lynn Neveu called the meeting to order at 7:10pm**

**1. Welcome back and thank you from principal**

**2. Introduction of new members of governing board:**

**Parents**- Soha Morsi, Maria Abraccio, Sam Reda, Theresa Andrusko, Santina Pendino, Vince Stavole- **Teachers**- Nadia Cavaliere, Sarah Lefebvre-Gauthier, Amanda Riva – **Daycare** – Pina Nappi – **Support Staff** – Carmie Pistilli

**3. Adoption of the agenda**

Additions to Varia; 12.1 – Bake Sale

Soha Mosi motioned to adopt the agenda seconded by Sam Reda

**All in favor – motion carried unanimously**

**GB.170-2016-10-19-04**

**4. Election of Governing Board chairperson**

Theresa Andrusko was nominated by Sam Reda to be the chairperson and Soha Morsi seconded. Theresa Andrusko accepted the nomination.

## **5. Election of the governing board co-chairperson**

Sam Reda nominated Vince Stavole to be the co-chairperson for governing board and Maria Abbraccio seconded. Vince Stavole was absent but told Theresa Andrusko that he would accept the nomination if he was nominated.

## **6. Election of the secretary**

Nadia Cavaliere nominates Carmie Pistilli to be the secretary for governing board and Amanda Riva seconded. Carmie Pistilli was absent but told Ms. Neveu that she would accept the nomination if she was nominated.

## **7. Election of Home & School Representative**

Sam Reda nominates Maria Abbraccio to be the H&S representative and Nadia Cavaliere seconded the nomination. Maria Abbraccio accepted the nomination.

## **8. Appointment of Community Representative**

Helen Morisson was appointed community representative for Genesis governing board.

## **9. Question Period**

No guests were present.

# **10. REPORTS**

## **10.1 Principal**

- There was a workshop on bullying for the grade 4 students given by Cheryl Smith from the school board.
- Grade 5 and 6 students had a workshop in October on Digital citizenship.
- Miss Nadia Cavaliere had a workshop at the MEES to provide feedback with regards to the end of year ELA exams
- Miss Denis Markessinis attended the summer institute for math workshop, she will be sharing her information with teachers.
- Genesis had 2 assemblies, September theme was on Respect and October theme is on Perseverance
- The lunch supervisors had a workshop on Leadership/Bullying and First Aid.
- School team has been meeting with parents of special needs students & at risk students.
- Genesis received a plaque from Montreal Children's Hospital because of the monies we collected last school year.
- Italian started there are 36 students registered and there are 2 teachers. Soccer, Catechism and Chess have started.
- Mrs. Neveu has applied to Tennis Quebec for a one day tennis workshop for Genesis
- Administrators from Laval have a meeting with Laval Police to align our practices.
- Grade 6 students will have an Internet Safety Workshop in the spring with the police.
- Genesis will practice lock down procedures in the upcoming weeks.

## **10.2 Chairperson**

- Choir started up again at lunch time and they will have 2 concerts (Christmas and at the end of the year)
- École en santé will have Fitness Friday activities with the community.

**Sam Reda motions to charge parents 15\$ per family for the next curling activity that will take place. Amanda Riva seconded.**

**All in favor – motion carried unanimously**

**G-B. 170-2016-10-19-05**

- Soha Morsi has 250\$ donation from the Royal Bank, this money will be donated to Genesis
- The BOKS program will be start very soon in collaboration with Daycare

### **10.3 Teachers**

- Miss Nadia was chosen by the MELS to attend a workshop with all the English School Boards in Quebec
- Genesis is participating in a yearlong workshop with Twin Oaks, Hillcrest and Souvenir. Teachers will meet their partners by grade level to develop a document that explains in details the end of year expectations to be met by students in all grade levels. Genesis is very excited to participate in this initiative. A MEES grant was given to release teachers for these meetings.
- All teachers on staff received a laptop from the school board. Teachers were given a workshop on Google Classroom and Google Drive. There will be another workshop this year. Teachers enjoyed the workshop.

### **10.4 Parent Delegate**

Santina Pendino attended the meeting and elections were held. They spoke about Bill 105. Our Governing Board needs more information about this topic before a decision can be made.

A petition to readjust school taxes was presented.

**Soha Morsi motions to vote for the petition to readjust school taxes and post the petition on the Genesis website Sam Reda seconded.**

**All in favor – motion carried unanimously**

**G-B. 170-2016-10-19-05**

### **10.5 Daycare Co-ordinator**

- Genesis Daycare has 108 students registered full time users and 39 occasional users for the 2016-2017 school year. This is a decrease, last year there were 121 students registered full time. One educator was laid off and the staff's hours have been reduced.
- Genesis Daycare is working on a special project this year it's called 'Step into our Wall of Fame'. The objective of this project is to get the kids moving and get the parents doing more physical activity at home with their children.
- Miss Louise and Miss Pina have restarted the Leadership and first Aid program with the grade 5 & 6. This program has the older students playing outdoor games with the younger students. It's going very well; there are 23 leaders and 3 first aiders!
- The daycare and lunch supervisors had a workshop on Playground leaders and discussed how to handle bullies, conflict and violence in the school yard.

### **10.6 Home and School Representative**

- The carnival was a success. Hands spoke about how to make it better for next year.

- Chocolate drive was good.
- They are planning Halloween; they will have activities in the afternoon for all children. Kids will dress up in their costume. Parents are asked not to bring in candies for classmates because of allergies.

#### **10.7 École en santé**

Nothing to report

### **11.0 New Business**

#### **11.1 Internal rules and procedures**

**Sam Reda motioned to adopt the Internal Rules and Procedures, Soha Morsi seconded**

**All in favor- motion carried unanimously**

**G-B.170-2016-10-19-06**

**11.2** Conflict of interest forms were filled out by all members of governing board.

**11.3** ABAV plan continues to be applied at school, if parents have any concerns please call Ms Neveu.

**11.4 MESA** information tabled for next meeting.

#### **11.5 Dates & Times of meetings**

November 23<sup>rd</sup> 2016

January 18<sup>th</sup> 2017

February 8<sup>th</sup> 2017

March 15<sup>th</sup> 2017

April 26<sup>th</sup> 2017

May 17<sup>th</sup> 2017

June TBD

#### **11.6 AGAPE Annual Food Drive**

**Sarah Lefebvre-Gauthier motioned to be part of AGAPE for the 2016-17 school year, seconded by Amanda Riva.**

**All in favor – motion carried unanimously**

**GB.170-2016-10-19-07**

#### **11.7 Publicity for Students**

**Sarah Lefebvre-Gauthier** motioned to give Ms Neveu the freedom to make a decision on which publicity to hand out to students, seconded by Amanda Riva

**All in favor – carried unanimously**

**GB.170-2016-10-19-08**

### **11.8 School Rentals**

Miss Nikki, a teacher at Genesis would like to rent the school for a summer camp to prepare grade 6 students for High School. Mrs. Neveu did not have all the details and will invite Miss Nikki top our next meeting.

Amanda Riva motion to extend the meeting 15 minutes, seconded by Nadia Cavaliere.

**All in favor – carried unanimously**

**GB.170-2016-10-19-09**

### **11.9 Music Instruments at Jules Verne**

- Genesis music instruments are stored in the Jules Verne basement, but the principal has been asked to empty their basement. We will store them elsewhere.

### **11.10 Donations for Poppies**

- Maria Abbraccio mentioned to request parents to donate money for the distribution of poppies to students on November 11 2016, seconded by Pina Nappi.

**All in favor – carried unanimously**

**GB.170-2016-10-19-10**

### **11.11 Field Trip**

Sammy Read motioned to accept the field trip for grade 6 students at Musée des Beaux Arts, seconded by Soha Morsi

**All in favor – carried unanimously**

**GB.170-2016-10-19-11**

## **12.0 Varia**

### **12.1 Bake sale**

Soha Morsi motioned to accept that there will be a bake sale by the graduation committee on parent teacher night, seconded by Amanda Riva.

**All in favor – carried unanimously**

**GB.170-2016-10-19-12**

Pina Nappi motioned to adjourn the meeting at 9:08pm.

Evotes occurred during the month:

1. The extra-curricular Gardening Club organized by Mme Marie-Josée, Mme Galina, and Mme Amanda wants to charge 15 \$/child to participate in this yearly activity. We need GB approval before moving forward.

**All in favor – carried unanimously**  
**GB.170-2016-09-29-01**

2. A parent from the Genesis Community asked for us to advertise fundraising at the Fluency Center in Montreal. Please see that attached document. Should it be approved I will email it to our community.

**Unanimously opposed**  
**GB.170-2016-09-29-02**

Grade 1 and the Split ½ has a super hero theme this year and they would like to purchase a cape for each child. They would like to collect 3 dollars from each parent to purchase the cape, so all students have the same cape. They will have a celebration day with these capes.

**All in favor – carried unanimously**  
**GB.170-2016-10-03-03**

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Lynn Neveu, Principal

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Theresa Andrusko, Chairperson